

FINTECHMeetup

EXHIBITOR DISPLAY RULES & REGULATIONS

The following rules and guidelines specify what a sponsor can and cannot do with their booth space. These rules and guidelines are based on the physical characteristics of the show hall, the intent to be equally fair to all sponsors, and the safety of all concerned.

Please review these rules and plan your display accordingly as variances will not be granted prior to the show or on-site. Show Management may require any Sponsor to make changes in their booth if, in Show Management's opinion, the booth does not conform to prevailing standards.

All space only booths must submit a technical rendering/booth plans, Risk Assessment, and Method Statement to our third-party vendor, Abraxys to receive Permission to Build.

IMPORTANT NOTES

The following are a few key points regarding all booth builds. This list is not exhaustive of all build requirements, and you should fully review this entire document.

INSPECTION DEADLINE: All space only booths should be occupied and built by March 29, 2016 at 4:00pm PT. Exhibitors who have not occupied their assigned space prior to this time will be considered abandoned. **ALL EXHIBITS MUST BE COMPLETEY SET BY THIS TIME.**

ITEM STORAGE: Per fire safety regulations Exhibitors are NOT permitted to store any items behind their booth backwall or behind pipe and drape.

ISLAND BOOTHS: Are NOT permitted to have backwalls. Pipe and drape will not be provided for these spaces.

BACKWALL LENGTH & HEIGHT: Backwalls MUST be finished and span the length of your booth. 10x10 Booth spaces must have a backwall that spans the 10 foot length and is exactly 8 ft in height. 10x20 booth spaces must have a backwall that spans the 20 foot length of their space and is exactly 8 ft in height.

VISION PANELS/PORTAL: All enclosed rooms and closets MUST have a transparent vision panel or portal on the door.

DOOR OPENING DIRECTION: All doors that are on the perimeter of your booth MUST open inwards. Doors may only open outwards if they are contained within the limits of your booth space.

FLOOR COVERING: Carpet or floor covering is MANDATORY. You must either provide your own, your EAC may provide or you must order through Freeman. Exhibitors who do not pre-order will be required to purchase from Freeman onsite at increased onsite price and available inventory.

FOOD AND BEVERAGE: Mandalay Bay is the exclusive provider of catering. Outside food and beverage is not allowed and Exhibitors will be required to throw away any outside items brought into the event.

FLYERING: Distribution of materials outside your booth is prohibited, including leaving materials on tables, handing out brochures in aisles or entrances, or attaching stickers to venue or shared surfaces. Items will be collected and thrown away.

FINTECHMeetup

TABLE OF CONTENTS

AGE RESTRICTIONS	1
AISLES	2
BALOONS	2
BUILD UP & BREAKDOWN	2
CHARITABLE EVENTS (GAMING/RAFFLES)	2
CHIPS AND TOKENS	2
DEMONSTRATIONS.....	2
DOUBLE DECKER BOOTHS	3
DRONES	3
DISPLAY ITEMS & STORAGE	3
ELECTRICAL.....	3
EXPOSED AREAS MUST BE FINISHED	4
FIRE SAFETY REGULATIONS	4
FIRE RETARDANCY	4
FLOOR COVERING	4
FLYERING	5
GOOD TASTE & RIGHTS OF OTHERS.....	5
HEALTH AND SAFETY	5
HEIGHT RESTRICTIONS & OPEN SIDES.....	6
HANGING SIGNS & RIGGING.....	8
HAZARDOUS DEMONSTRATIONS / DISPLAY MATERIALS / PYROTECHNICS / HOT WORKS	8
INSPECTION DEADLINE	9
INSURANCE.....	9
LIGHTING	9
MICROPHONES & RADIOS	9
NAMEBOARD	10
NO NAILS OR SCREWS	10
PHOTOGRAPHY & VIDEOGRAPHY.....	10

FINTECHMeetup

ROBOTS.....	10
SELLING AT BOOTH	10
SOUND LEVELS.....	10
VENUE.....	11
VEHICLE DISPLAY.....	11

AGE RESTRICTIONS

All sponsor personnel must be 18 years of age or older to enter the exhibit hall during move-in, move-out, and show days. **No one under the age of 21 are permitted during Exhibit Hall hours or evening events.**

AISLES

- To ensure the safety of all our visitors and exhibitors, please follow the below gangways regulations:
 - All aisles must always remain unobstructed and accessible. Your booth build, furniture, exhibits or display must not project beyond the boundary of your booth.
 - Emergency exits and aisles must always remain unobstructed by any obstacles.
 - Freedom of all main and cross aisles is essential at all times for emergency access.
 - Exhibitors should only work within the confines of their booth and aisles should not be used for selling purposes.
 - Doors must be recessed so as not to open onto or obstruct the required width of any aisles or other escape route.
 - Bridging or carpeting over aisles is not permitted.
 - All booth structures, signs, exhibits, etc. must be contained within the area allotted and may not project into or over the aisles unless approval has been obtained from the Organisers.
 - Aisles adjacent to any stand or stage used for demonstrations or performances must be maintained clear of obstruction. More audience space, where applicable, must be planned into the floor layout, as people are not allowed to congregate in the gangways.

BALOONS

Mylar and Helium balloons are NOT allowed at the property.

BUILD UP & BREAKDOWN

Please refer to the show timetable for the build-up, open and breakdown schedule. The design of the booth must be as such that it can be erected and dismantled within the time available. Exhibitors who leave excessive trash or floorcoverings not provided by Freeman will be subject to fines.

FINTECHMeetup

CHARITABLE EVENTS (GAMING/RAFFLES)

Should your group wish to conduct a charitable event as part of their program, please reach out to your logistics lead BEFORE confirming any details. Due to Nevada Revised Statutes under the oversight of the Nevada Gaming Control Board, there are strict policies determining how these types of events are defined and must be conducted; approvals from Mandalay Bay Compliance Team may be required.

CHIPS AND TOKENS

Should you wish to purchase casino chips for your group, please speak with your logistics lead as these items are strictly regulated by the Gaming Control Board.

DEMONSTRATIONS

Demonstration areas must be confined with the exhibit space so as not to interfere with any traffic in the aisles. Sponsors must contract sufficient space to be able to comply with this rule. When large crowds gather to watch a demonstration and interfere with the flow of traffic down the aisles or create excessive crowds at neighboring booths, it is an infringement on the rights of other exhibitors and aisles may not be obstructed at any time.

DOUBLE DECKER BOOTHS

- Multi-level booths will only be allowed for Island Spaces 400 sq ft. and larger.
- If the upper level of a multi-level booth is greater than 300 sq. ft., two remote means of egress are required and will be field verified by the fire inspector.
- ALL double decker/multi-level booths must submit an architectural drawing and engineering approval stamp to Abraxys for Permission to Build by February 13, 2026. Please have this readily available in your booth if your exhibit falls into either category. [Las Vegas Fire Regulations.](#)

DRONES

Drones are not permitted to be flown by Exhibitors at Mandalay Bay. There are limited scenarios when Show Management may have drones operated by our Audio Visual or General Contractor. The use of drones by Show Management is not to be interpreted as permission for exhibitors to operate drones.

DISPLAY ITEMS & STORAGE

- Items may NOT be stored behind backwalls or drape due to fire safety regulations. Empty boxes, cartons and crates must be removed for storage or they will be labeled as trash. [Las Vegas Fire Regulations.](#)
- In addition to equipment and furniture placed within a booth space, exhibitors are allowed to stage the following items:
 - Boxed or loose product, materials or literature.
 - Fiber cases used to ship pop-up displays.

FINTECHMeetup

- Personal items such as luggage, purses, briefcases or coats. The following restrictions must be observed when staging these additional items:
 - The amount of product, materials or literature that may be staged within a booth space must not exceed a one-day supply.
 - Items may be placed either in a display case, on a counter, on a shelving unit, in a closet, on a table, under a table or stacked neatly within the booth space.
 - Items that are placed under a table must not protrude outside the table dimensions.
 - Items that are stacked must not create a tripping hazard or hamper easy movement within the booth space.
 - Items may not be placed on or within six inches of floor ports, electrical wiring or cabling.
 - Pallets, empty crates, cartons and boxes may NOT be stored in the booth space.
- Visit the Freeman Online Portal for information on shipping, material handling and storage options

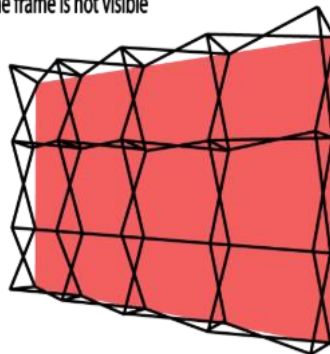
ELECTRICAL

All electrical requirements must be arranged directly with Encore Event Technologies, the official electrical provider for the event. In the case of a raised floor, an access hatch should be incorporated into the design. Power will be switched off each day approx. 30 minutes after the exhibit hall closes. If you need electricity longer than stated, please order 24 hour service.

EXPOSED AREAS MUST BE FINISHED

- All backwalls, sidewalls or any other exposed areas of the display must be finished surfaces. No graphics, logos, or print facing into another booth is allowed. See-through back walls or displays which do not cover the back wall completely will not be allowed.

This backwall has unsightly exposed structures.
Backwalls like this must be properly covered
with additional fabric (or other materials)
so the frame is not visible



- Inline and Peninsula booths are required to have finished backwalls that span the length of your booth. The outside finish must be the same as inside or equivalent in quality of build.
 - 10x10 Booth spaces must have a backwall that spans the 10 foot length.
 - 10x20 booth spaces must have a backwall that spans the 20 foot length of their space.Backwalls 400 square feet or smaller must be exactly 8 feet tall.
- End caps are required to ensure there are no unsightly gaps between backwalls.

FINTECHMeetup

- After **4:00 pm PT on Sunday, March 29, 2026**, any part of a booth with unfinished side or backwalls or end caps will be finished by Show Management at the expense of the Exhibitor.

FIRE SAFETY REGULATIONS

ALL Fire Hose Cabinets and Fire Extinguishers **MUST BE KEPT VISIBLE AND CLEAR WITH A 3 ft CLEARANCE**. Fire Extinguishers **MAY NOT BE REMOVED OR RELOCATED**. Fire hose cabinets and fire extinguishers are located on certain columns on the trade show floor. [Las Vegas Fire Regulations](#)

FIRE RETARDANCY

All materials used in construction and decoration of an exhibit must be flame retardant. Fabrics must be certified as flame retardant or a sample must be available for testing. Materials which cannot be treated to meet the requirements may not be used. NFPA 701 is the accepted standard.

FLOOR COVERING

- Carpet/Flooring is **MANDATORY** and is not provided for space only booths. Please contact Freeman who will be able to support with your flooring requirements. You are also able to work with a contractor of your choice to provide flooring. All flooring must meet current Fire Regulations.
- Exhibitors who do not pre-order through Freeman, or supply their own flooring will be required to purchase through Freeman at onsite pricing and will not be permitted to build until carpeting is confirmed.
- Booth vacuuming is not included in the rental of flooring from the official general contractor, brought in by the exhibitor or provided by and EAC. If you require nightly vacuuming you must purchase this service. Only exception is a turnkey booth, which is provided a one-time pre-show cleaning.
- Flooring not ordered through Freeman must be removed before the end of move-out hours or the exhibitor will be subject fines.
- Flooring must be contained within your marked booth space. Upon inspection deadline, any flooring that extends outside your space and interferes with other booths or aisle carpeting will be cut, or the contractor will be asked to return to trim at the exhibitors expense.

FLYERING

Sponsors and exhibitors may not disperse flyers or other promotional items in areas of the show outside of their booth or sponsored space. Any items placed outside of permitted spaces will be discarded and show management is not responsible for any lost cost.

GOOD TASTE & RIGHTS OF OTHERS

Show Management may require any Exhibitor to make changes in their exhibit if, in Show Management's opinion, the exhibit does not conform to prevailing standards.

FINTECHMeetup

HEALTH AND SAFETY

- All exhibitor personnel are required to wear closed-toe shoes and high visibility vest/sash for safety purposes during move in and move out.
- **Exhibit hall security will deny entry to any individual deemed to not be wearing the proper Personal Protective Equipment (PPE) during move in and move out.** No exceptions. This is a gentle reminder to not ship your PPE with your booth materials.
- **PPE will not be provided for you; each individual should plan to bring their own high visibility vest or sash to the exhibit hall entrance.**



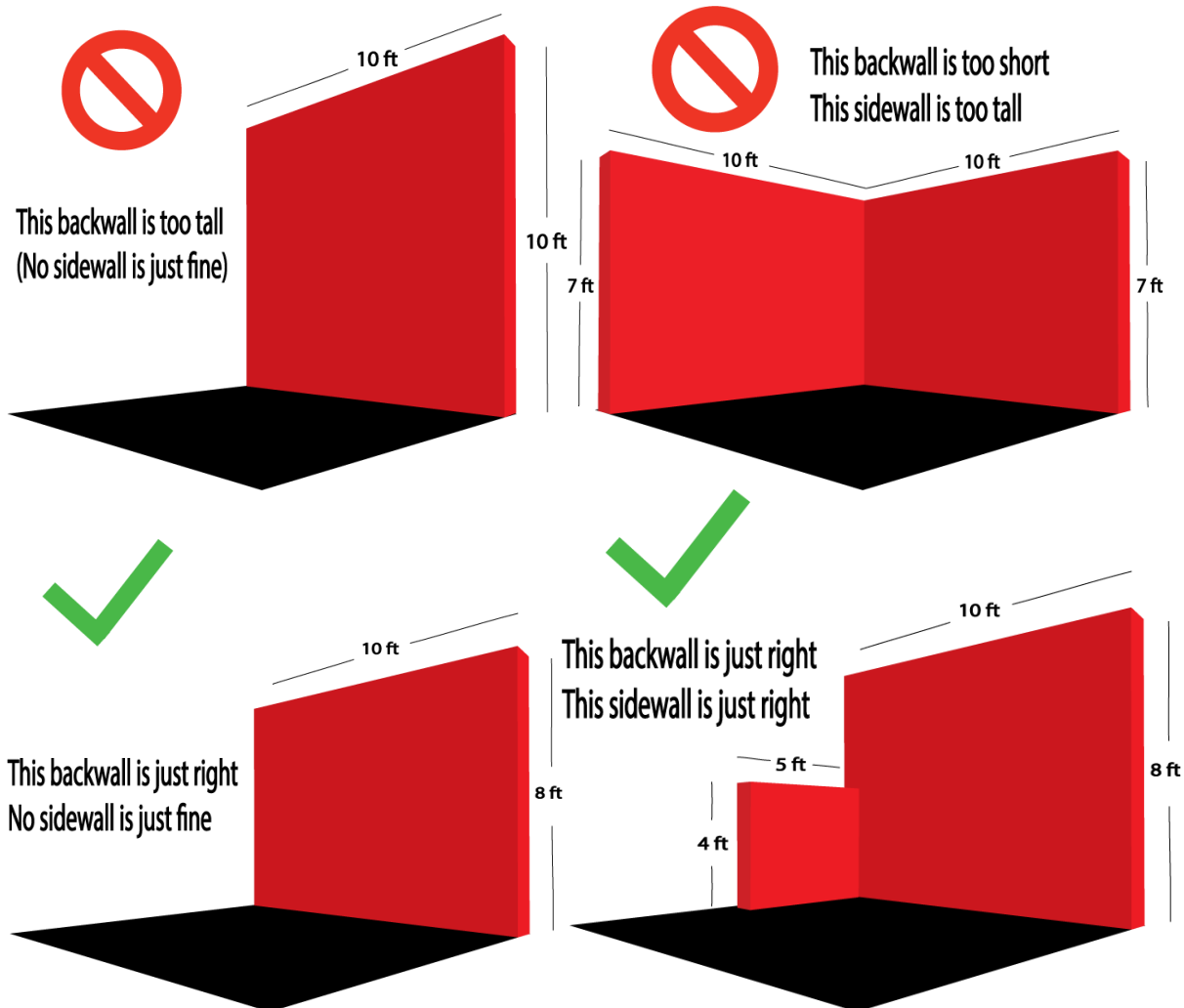
- Be aware of your surroundings. You are in an active work area with changing conditions during move in and move out. Pay attention. Look for obstacles, machinery and equipment that are in use.
- Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.
- If your feet will be 6 ft or higher off the show floor, you and all individuals below you are **REQUIRED** to wear a hard hat.
- To prevent electrical shocks, falling items and damage to materials, do not attach items or equipment to any drapes or metal framework in your booth. This can cause serious injury or damage to materials.

HEIGHT RESTRICTIONS & OPEN SIDES

- Fintech Meetup utilizes the standard [IAEE Line of Sight](#) rule for all “space only” in-line booths.
- Exhibits and walling must be positioned in such a way as not to obstruct the view of the exhibition or adjacent stands. Under no circumstances are neighboring booths to be visually blocked off from the rest of the exhibition
- Two-thirds of the run of each open side must be open

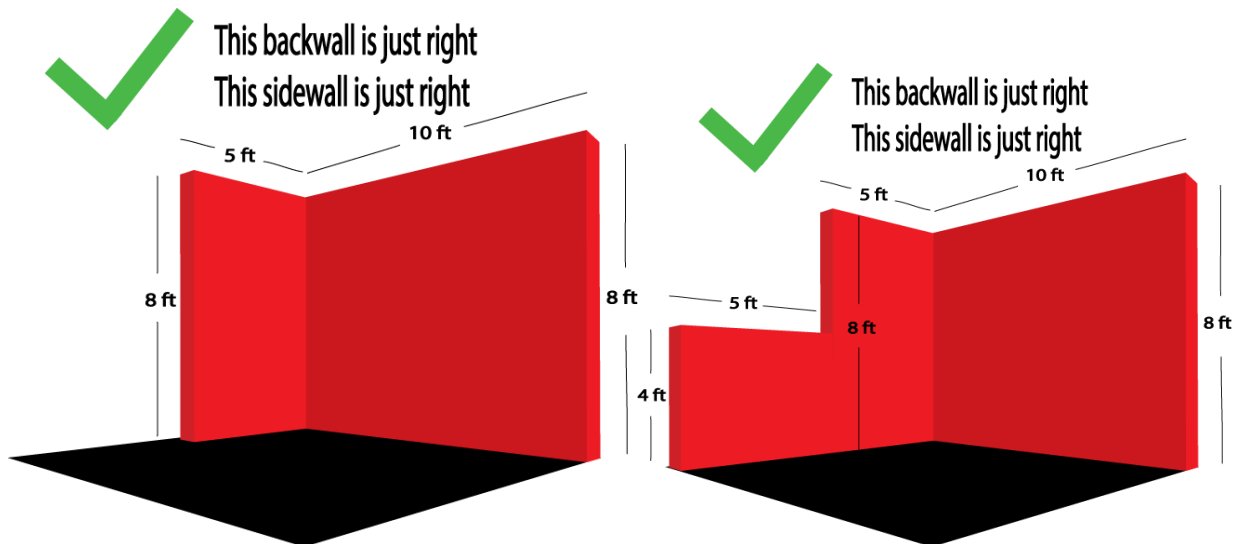
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- The outside finish of all back and sidewalls must be the same as inside or equivalent in quality of build
- **Booths 100-200 sq ft.** - Backwall MUST BE EXACTLY 8 ft high. Finished backwalls are compulsory for all In-Line and Peninsula Booths
 - Sidewall options for booths ranging from 100 to 200 sq. ft. include:
 - None
 - Maximum height of 4 ft for any 10 ft length
 - The back 5 ft of the sidewall can reach up to 8 ft high, while the front 5 ft can reach a maximum of 4 ft high.



Additional Examples on the following page

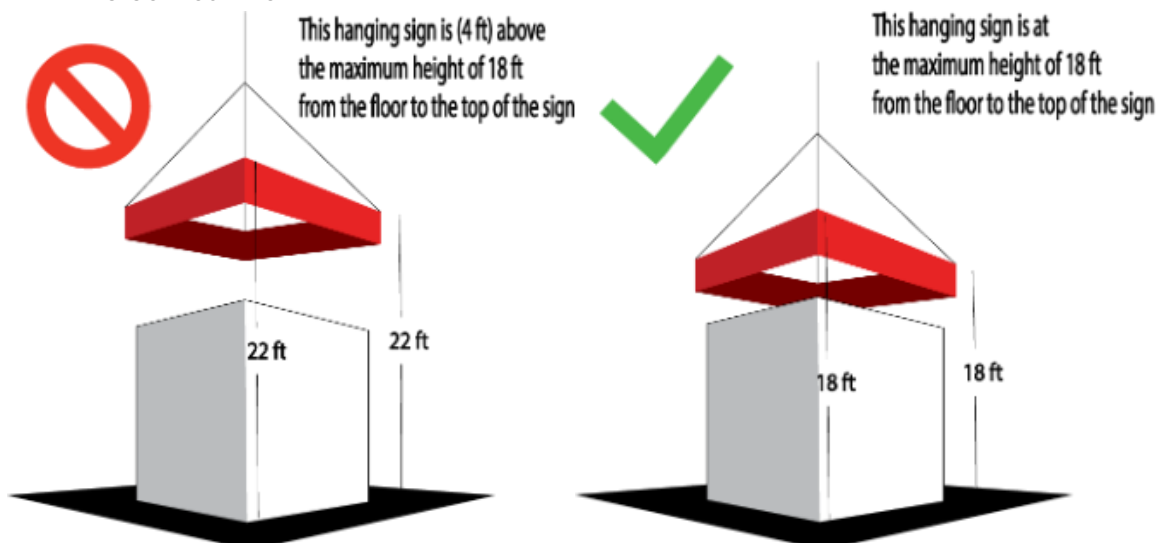
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- **Island Booths 400 sq. ft. and above** - 18 ft high maximum , measuring to the top of any rigged structures. See Hanging Signs & Rigging Section Below.

HANGING SIGNS & RIGGING

- Hanging Signs, Lighting rigs, structural rigging and banners are only permitted in booths 20'x20' (400 sq. ft.) and larger.
- The maximum distance the TOP of Hanging Signs or Rigging can be from the floor is 18 ft.
- Exhibitors or their EACs cannot hang their own signs or rigging.
- Hanging Signs and Rigging must be hung 5 ft away from any shared wall, and all rigging onsite must be carried out by Freeman and Encore exclusively.
 - Freeman is responsible for Hanging Signs and Rigging under 200 lbs.
 - Encore is responsible for Hanging Signs and Rigging over 200 lbs. or signs that require electrical work.



FINTECHMeetup

HAZARDOUS DEMONSTRATIONS / DISPLAY MATERIALS / PYROTECHNICS / HOT WORKS

- All parties are prohibited from possessing, storing or bringing onto the property materials that constitute hazardous materials (as defined by federal, local and state laws)
- Compressed gas cylinders must obtain a permit from the Clark County Department of Building & Fire Prevention
- The following are PROHIBITED
 - Lasers, open flames (including candles)
 - Smoke-producing devices Indoor Pyrotechnics are prohibited.
 - Halogen Lamps and Stem lighting employing a non-shielded halogen bulb [Las Vegas Fire Regulations](#)
 - Heating appliances
 - Welding, brazing or cutting equipment
 - Radioactive materials
 - Gasoline, kerosene or other flammable, toxic liquid, solid or gas
 - Work Using Angle Grinders, Cutting Wheels & Open Flames Welding, flame-cutting, soldering, abrasive grinding and cutting and other work involving the use of exposed flames, or which produce sparks is strictly prohibited on all exhibition and event areas.

INSPECTION DEADLINE

- Any space only booth not occupied by **4:00 pm PT, Sunday, March 29, 2026**, will be presumed abandoned and may be reassigned. Exhibitors arriving after this time will be given space available and may incur additional costs.
- **ALL EXHIBITS MUST BE COMPLETELY SET BY 4:00 pm PT, Sunday, March 29, 2026.** Absolutely no shipment, equipment or material may be brought onto the show floor during show hours. Dressing only (NO CONSTRUCTION) is allowed on Monday, March 30, 2026, during early access hours.
- Any Exhibitor or EAC that did not submit a booth plan and receive permission to build will not be allowed into the Expo Hall until their booth is reviewed by Abraxys or Show Management. Show Management is not responsible for labor overages or building delays that may incur as a result.

INSURANCE

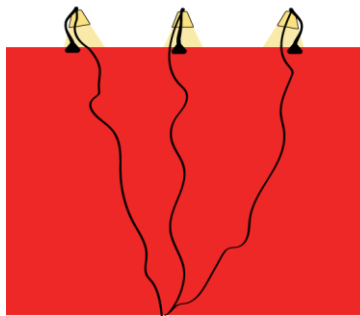
All Exhibitors must submit a compliant COI. This includes all space only booths, Turnkey booths, Startup Kiosks, Meeting Pods and Private Meeting Rooms. All EAC's and subcontractors should also be insured per our insurance guidelines and be able to produce a COI if requested by the venue or Show Management.

FINTECHMeetup

LIGHTING

- All lighting within the exhibit space must be arranged and operated so as not to be distracting to adjacent Exhibitors. Any truss lighting must be over the exhibiting booth only. It cannot be over neighboring booths or aisles.
- All exposed wires (specifically those installed by the Exhibitor or EAC) must be neatly taped or tucked away.

These wires are messy and need to either be hidden inside the backwall or neatly taped down



MICROPHONES & RADIOS

If you plan to provide or use any wireless microphones on your stand or the exhibition floor, other than those provided by the official AV supplier, please submit the make and model of the device and the frequencies you plan to use for the show so these can be incorporated into our Radio Frequency plan. This is required to avoid interference with the presentation microphones and other wireless devices used at the venue. Please note we may contact you and ask to change frequencies or equipment should they pose a risk to presenter devices.

NAMEBOARD

All booths should clearly display their stand number as part of their stand build

NO NAILS OR SCREWS

Nothing may be posted, tacked, nailed, or screwed to columns, walls, floors, or other parts of the building. Any damage or defacement caused by infractions of this rule will be remedied by Show Management at the expense of the rule-breaking Exhibitor.

PHOTOGRAPHY & VIDEOGRAPHY

- Exhibitors can have a photographer or videographer with approval, but they are restricted to filming only inside the booth. Filming outside the booth space is not permitted.
- Tripods, lights, and elaborate setups are not allowed in public areas, including aisles, due to fire marshal regulations.

FINTECHMeetup

- Contact your Logistics Lead for camera crew access to the Exhibit Halls. Photographers and/or Videographers must have a crew badge.

ROBOTS

You must get approval from your Sponsorship Logistics Lead if you plan to bring a robot into your exhibit space. An additional certificate of insurance may be required naming Mandalay Bay, LLC as the certificate holder.

SELLING AT BOOTH

If you will be selling products from your booth and the product will physically be given to the buyer at the time of the sale, you will need to contact the [Department of Taxation](#) for the State of Nevada and adhere to sales tax regulations. However, if you will only be taking orders and shipping the product after the event, you will not need to contact the Department of Taxation for the State of Nevada. It must also be approved with your Sales Representative and Fintech Meetup Sponsor Logistics Lead. Fintech Meetup reserves the right to prohibit the sale of any product for any reason.

SOUND LEVELS

Sound level of presentations should be kept within the confines of the booth area and must not interfere with neighboring exhibits. Any audio equipment (i.e., sound system, audio from a video wall, microphones), whether in the booth or as part of a display, **may not exceed a sound level of seventy-eight (78) decibels**. Show management will exercise their right to provide and maintain a fair exhibition environment for all customers and will attend to complaints.

VENUE

No parts of the halls/buildings or technical installations may be damaged, contaminated or altered in any way (e.g. by drilling holes, or by inserting screws or nails); they may not be painted or papered over, and nothing may be pasted on them. No parts of the hall or technical installations may be used to support stand structures or exhibits. Any damage or defacement caused by infractions of this rule will be remedied by Show Management at the expense of the rule-breaking exhibitor.

VEHICLE DISPLAY

- Exhibitors who intend to display a vehicle must obtain approval from their Sponsor Logistics Lead and a vehicle display permit from the Clark County Department of Building & Fire Prevention. Exhibitors are responsible for completing and submitting all necessary paperwork and must abide by all [Las Vegas Fire Regulations](#).
- At least one battery cable shall be removed from the battery used to start the engine. (Batteries for auxiliary equipment may be connected.)
- The fuel tank shall not have more than 1/4 capacity or five (5) gallons, whichever is less.

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- Fuel tank(s) must be sealed. Fueling or de-fueling is not permitted in the assembly occupancy and must be done off property.
- A 36" wide access aisle or clear space is maintained around all sides of the display and a minimum of 20 feet away from exit doors, exit stairs, the exit access or exit passageways.
- No leaks of fluids. No relocation of the display during exhibit hours.